## Town of Dedham

## Town Administrator

## Memo

To: Board of Selectmen

From: William G. Keegan, Jr., Town Administrator

CC: Assistant Town Administrator

Date: July 3, 2012

Re: Town Administrator's Report for June 13, 2012

## A couple of updates that you should be aware of:

- 1. The Annual Flag Day Parade will be on Thursday starting at 6:00 P.M. in Dedham Square. This year's start will be from the parking lot behind the Registry of Deeds due to the construction in the Square. This will allow for less confusion and an un impeded parade route. Several Parade planners met last month to propose this new route and it has been well received. There was some consideration toward moving the start of the parade to outside that Square but that was not approved since the parade route is generally intact through the Square at this point in time. Next year's plans may change given the level of construction that might be occurring at this time next year. The parade will start promptly at 6:00 for all who are attending and who are planning to march.
- 2. The Dedham/Westwood Sewer Agreement has been completed and signed by the Town of Westwood and is awaiting the Board's approval under Old Business. My thanks to our Finance, Engineering and DPW staff members for advocating for the terms of the Agreement and reaching the desired result of the Dedham Board of Selectmen. I also want to thank the Westwood staff members and the Westwood Sewer Commissioners and the Westwood Board of Selectmen for their efforts in getting this Agreement finalized.
- 3. The solicitation for candidates for the new Endicott Estate Director position has yielded a number of highly qualified candidates. The initial review process is complete and I am now working to finalize my review panel this week. I will be scheduling interviews this week.
- 4. Our team has finalized our review process of selecting a consultant to administer the Health Reimbursement Account (HRA) and the Flexible Spending Account

(FSA). The names of three finalists were provided to the Insurance Advisory Council last week and the company recommended for selection was Choice Strategies. Choice Strategies represents over 5,000 accounts nation-wide including towns in Massachusetts. The staff members will be meeting with Choice representative this week to go over the details of implementing these new programs that were included as part of the impact mitigation of the new health insurance programs. The anticipated start time for the new HRA will be July 1, 2012 but the FSA will not start until October 1. The renewal for both programs will be on July 1 of each year. As part of the price negotiations, the Town was successful in gaining a three year price guarantee.